

# TARRANT COUNTY 9-1-1 DISTRICT

## 9-1-1 Public Education Supplies

### **GUIDELINES**

Take a blank copy of this form with you to duplicate and have on hand. Complete the request form as soon as you know you have an event coming up. Fax the form to TC911 as early as possible (817-882-0500). **Two weeks advanced notice is preferred.** After faxing the request form, call 817-334-0911 to schedule a date and time for pickup. As always we will make every effort to accommodate your requests.

Date Requested \_\_\_\_\_ Date Needed \_\_\_\_\_ Event Date \_\_\_\_\_

Agency Name \_\_\_\_\_

Your Name \_\_\_\_\_

Telephone # \_\_\_\_\_ Fax # \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

### **Event**

Title \_\_\_\_\_

Date \_\_\_\_\_

Description of your presentation or booth set up \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Target Audience**

\_\_\_\_\_ Preschool

\_\_\_\_\_ Elementary K - 3

\_\_\_\_\_ Elementary 4 - 6

\_\_\_\_\_ Junior High

\_\_\_\_\_ High School

\_\_\_\_\_ Adults

\_\_\_\_\_ Senior Adults

\_\_\_\_\_ Cell Phone Users

\_\_\_\_\_ Hearing Impaired

\_\_\_\_\_ Visually Impaired

\_\_\_\_\_ Citizens Police/Fire Academy

\_\_\_\_\_ Calltakers/Dispatchers

Number of guests expected \_\_\_\_\_

*Office Use Only*

Approved by \_\_\_\_\_ Today's Date \_\_\_\_\_

Comments \_\_\_\_\_

# ITEMS RECEIVED


## Equipment Checkout

- |                            |                             |
|----------------------------|-----------------------------|
| _____ Phone simulator #1   | _____ Red E. Fox costume #1 |
| _____ Phone simulator #2   | _____ Red E. Fox costume #2 |
| _____ Red E. Fox banner #1 | _____ Display Booth         |
| _____ Red E. Fox banner #2 |                             |

**Picked up by** \_\_\_\_\_ **Date** \_\_\_\_\_

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*Office Use Only*