**TARRANT COUNTY 9-1-1 EMERGENCY ASSISTANCE DISTRICT**
**BOARD OF MANAGERS**

**According to Section 551.021 of the Government Code, minutes of a meeting must state the subject of each deliberation and indicate each vote, order, decision, or other action taken. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the District's website www.tc911.org.**

A meeting of the Tarrant County 9-1-1 District Board of Managers was held at 10:00 AM, Monday, October 21st, 2024, in the Conference room at Tarrant County 9-1-1, 2600 Airport Freeway, Fort Worth, Texas. Board Members presided.

October 21st, 2024

**MINUTES**

**Board Members Present:**
Rick Brunson – Vice-Chair, Commissioners Court
Robert Alldredge – City of Fort Worth
Sam Hall-City of Irving
Jonathan Ingols – City of Arlington
Ray Richardson – Mayors' Council

**Board Members Absent:**
Valerie Washington-City of Fort Worth
Robert Brooks – Secretary, AT&T

**Members of the Staff Present:**
Sherry Decker – Executive Director
Kevin Kleck – Deputy Director
Aniel Austin – Chief Financial Officer
Stephanie Lang – Chief Human Resources Officer
Sarah Sellers – Director of Technical Operations
Monte Cockrum-Director of Network and Technology
Danny Willars- Information Security Manager
Abbey Dudek- Strategic Communications Manager
Sandra Cejas- Executive Assistant

**Others Present:**
Wayne Olson – TOASE

**CALL TO ORDER**
Rick Brunson called the Tarrant County 9-1-1 Emergency Assistance District (TC9-1-1 or District) Board of Managers (Board) to order at 10:00 AM.

**Agenda Announcements**

**CONSENT AGENDA**
Minutes– Approval of September 16th Board Meeting Minutes. Acceptance of Monthly Financial Reports. Acceptance of the Report of Payments over $5,000. **Ray Richardson motioned to approve the consent agenda items. The motion, seconded by Sam Hall, passed unanimously.**

**LEGISLATIVE UPDATE**
Bill Paxton, The Eppstein Group, explained and detailed the Voter Education on Broadband Infrastructure Fund Constitutional Proposition No. 8.

**EXECUTIVE DIRECTOR REPORT**
A. Monthly Statistics— **Sherry Decker presents the board with monthly call volume, community events, training updates, and Statistics for Public Education Analytics and social media accounts.**

a. Public Education Analytics
b. Monthly Call Volumes
c. Training
d. Training Advisory Board

B. Board Members Appointment Expiration- Sherry Decker discusses appointment dates and upcoming **expirations with board members.**
C. Board of Managers Staff Action Update- **Board Members were updated on the status of Staff Action Update.**
D. Alliance update - **Board Members received an update on the Alliance meeting.**
E. Annual Audit-Related Party Questionnaire- **Aniel Austin updated the board on the upcoming audit questionnaire.**
F. Banking Services RFP update- **Aniel Austin informed the board about the Banking RFP, which will be discussed at the December meeting.**
G. Award of Excellence in Financial Reporting FY 2023- **Aniel Austin updated the board that the district had received the Award of Excellence for Financial Reporting.**
**H.** Executive Director Purchasing Authority / Approval 2025 Board Dates (RN25-006)- Board members voted to have Executive Director Purchasing Authority / Approval 2025 Board Dates. **Ray Richardson motioned for approval of the Executive Director Purchasing Authority / Approval 2025 Board Dates. The motion was seconded by Rick Brunson. Motion was approved**

**TC9-1-1 PROJECT UPDATE**

A. 12600 Willow Springs- **Board Members received information on the new building from Kevin Kleck**
B. NG9-1-1 – **Board Members received updates on NG9-1-1 from Sarah Sellers.**

**PURCHASES OVER $ 50,000**

A. RN-25-001 – Comtech Annual Text to 9-1-1 Service**. Sam Hall motioned to approve the Approval of Comtech Annual Text to 9-1-1 Service. The motion was seconded by Johnathan Ingols. Motion was approved.**
B. RN-25-002 – Motorola Radio Circuits Annual Renewal. **Ray Richardson motioned to approve the Approval of Motorola Radio Circuits Annual Renewal. The motion was seconded by Sam Hall. Motion was approved.**
C. RN-25-003 – Texas County and District Retirement System CY 2025 Plan Provisions. **Ray Richardson motioned to approve the Approval of Texas County and District Retirement System CY 2025 Plan Provisions. The motion was seconded by Sam Hall. Motion was approved.**
D. RN-25-004 – Renewal of Employee Health Insurance Plan Benefits. **Sam Hall motioned to approve the Approval of Texas County and District Retirement System CY 2025 Plan Provisions. The motion was seconded by Ray Richardson Motion was approved.**
E. RN-25-005 – Extension of Managed Network Services for the PSAP Network. **Sam Hall motioned to approve the Approval of Extension of Managed Network Services for the PSAP Network. The motion was seconded by Ray Richardson Motion was approved.**

**EXECUTIVE SESSION**

Interim-Chairperson Rick Brunson adjourned the meeting into executive session at 10:40 AM, Under Texas Government Code.

Pursuant to Chapter 551, Texas Government Code, the District reserves the right to convene in executive session from time to time as deemed necessary during this meeting.

Section 551.071: Consultation with Attorney – Consultations with the attorney on a matter in which the duty of the District's attorney under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act, including seeking advice on any item posted on the Agenda.

Section 418.183(f): Texas Disaster Act – Deliberations for the purpose of preventing, detecting, responding to, or investigating an act of terrorism or related criminal activity as it relates to (1) staffing, tactical plans, or telephonic contact information; (2) to the vulnerability of persons or property, including critical infrastructure; (3) to information used to assist in the construction, assembly or location of an explosive weapon or a chemical, biological, radiological, or nuclear weapon of mass destruction, or unpublished information pertaining to potential vaccines or a device that detects biological agents or toxins; (4) to the details of the encryption codes or security keys for a public communication system; (5) to a terrorism-related report to an agency of the United States; (6) documents that identify technical details of particular vulnerabilities of critical infrastructure to an act of terrorism; or (7) any information pertaining to a security system used to protect public or private property from an act of terrorism.

- AT&T 9-1-1 Project

**Reconvene into an Open Session**
Interim-Chairperson Rick Brunson reconvened the meeting into an open session at 11:40 AM

**PUBLIC COMMENTS**
No public comment

**ADJOURNMENT**
The meeting adjourned at 11:40 AM.

Rick Brunson
Interim- Chairperson

Sherry Decker
Executive Director