

MINUTES
Tarrant County 9-1-1 District
January 27, 2020

According to Section 551.021 of the Government Code, minutes of a meeting must state the subject of each deliberation and indicate each vote, order, decision, or other action taken. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the District's website www.tc911.org.

A meeting of the 9-1-1 Board of Managers was held at 12:00 PM, Monday, January 27, 2020 in the conference room of Tarrant County 9-1-1, 2600 Airport Freeway, Fort Worth, TX 76111. Don Crowson presided.

Board Members present:

Don Crowson, Chair
Rick Brunson, Vice Chair
Douglas Hooten
Aubry Insko
Jim Davis
Jeff Spivey
Robert Brooks, Secretary (AT&T)

Board Members absent:

Brian Johnson

Others present:

Wayne Olson, Attorney
Lindsey Hale, TOASE

Staff Members present:

Shinar Haynes, Executive Director
Shantelle Oliver, Director of Support Services
Aniel Austin, Finance Manager
Sarah Sellers, Systems Support Manager
Phillip Rohrbough, GIS Manager
Travis Trevino, Interoperability Coordinator
Monte Cockrum, Tech. and Network Support Mgr.
Kevin Kleck, Director Technical Services
Mandy Chanthapanya, Administrative Assistant

Don Crowson called the meeting to order at 12:00 PM.

AGENDA ANNOUNCEMENTS – Shinar Haynes

Shinar stated the resolution number for PAI RFP02-003 is incorrect. The correct resolution number should be RN20-009.

BOARD OF MANAGER UPDATE

A. Introductions

The Board members introduced themselves and stated which entity they represent.

B. Conflict of Interest

Wayne Olson stated everybody on this Board is subject to chapter 171 the local government of the Conflict of Interest statute. Wayne handed out the generic draft of the conflict of interest affidavit for the Board to fill out, sign and return to the District for filing.

C. APCO Membership

Shinar Haynes stated new Board members will need to create an online account if they wish to join the District group membership. If Board member already has an account, the District asked the Board member to update their information in order to be added to the group membership. Don Crowson asked if the District will also have a group membership with NENA. Shinar Haynes stated the District is currently working with NENA on group membership.

ELECTION OF BOARD TREASURER

- A. Discussion/action concerning the election of a Board Treasurer.

Shinar Haynes stated the Board Treasurer position is opened. Wayne Olson stated the Board Treasurer is one of the position in the statue and is appointed by the Board of Managers. Rick Brunson stated the primary and historical duty was and has been when a bank was requesting an affidavit the Board Treasurer will have the responsibility of signing off the documents. Aubry Insko volunteered to be the Board treasurer.

Motion to elect Aubry Insko as the Board treasurer was made by Aubry Insko and second by Jim Davis.

CONSENT AGENDA ITEMS

Motion to approve the consent agenda items was made by Rick Brunson and seconded by Douglas Hooten. Motion passed unanimously.

ASSISTANCE PROGRAM

- A. Discuss and take appropriate action concerning Radio Interoperability Assistance Program applications.

1. R20-013 City of Grapevine P25 Assistance - \$40,175.00

Motion to approve Radio Interoperability Assistance Program application for the City of Grapevine P25 Assistance for their Motorola Maintenance. (\$40,175.00) was made by Jeff Spivey and seconded by Aubry Insko. Motion passed unanimously.

- B. Discuss and take appropriate action concerning PSAP Assistance Program application.

1. P20-043 City of Fort Worth PSAP Assistance - \$100,000.00

Motion to approve PSAP Assistance Program application for City of Fort Worth Fire Department for a replacement primary UPS System (\$100,000.00) was made by Rick Brunson and seconded by Aubry Insko. Jim Davis abstained from voting. Motion passed 6-0-1

PURCHASES OVER \$25,000

- A. Discuss and take appropriate action concerning the UPS Support and Maintenance Agreement \$653,461.00. (RFP20-009)

Motion to approve the UPS Support and Maintenance Agreement (\$653,461.00) was made by Jeff Spivey and second by Jim Davis. Motion passed unanimously.

VEHICLE POLICY APPROVAL

- A. Review/Approve the new Vehicle Policy for the District vehicles for the Public Education System, Support and Information Technology departments. (RN20-005)

Shinar Haynes stated we took the travel policies from the three different cities that are on the Board and compared them with some other policies to develop our policy. The only item the District doesn't have is the policy on tolls. We cannot find any guidance or any agencies on tolls yet. Aubry Insko suggested rewording the verbiage on one section of the policy. District was instructed by Don Crowson to be more elaborate on take home policy as well as any corrections as suggested. Don suggested to table the policy and revisit at the next Board meeting.

Motion to postpone the vehicle policy was made by Jim Davis and seconded by Rick Brunson. Motion passed unanimously.

PRESENTATIONS

- A. Vesta CPE Upgrade – Sarah Sellers

Sarah Sellers created a report and presented a Power Point presentation with some highlights to give some awareness for the new Board members. For the close of the project, there will be a final system testing of local survivability sites. The District sent out a survey for feedback on the process

the District has done. There will be one-on-one location visits; review of As Built documentation and Network drawings; contingency review and modifications as needed. Sarah showed an example of some network drawings for Grand Prairie backup site. The District is doing the review of all the eCats reports and making sure the reports are meeting the needs.

B. Text to 9-1-1 Activities – Shinar Haynes

Shinar Haynes stated the District introduced Text to 9-1-1 power point in the last board meeting and was asked to represent at the next Board meeting because some Board members were not present. Shinar stated this presentation is the same as last week with additional slide show on some of the concerns. The presentation was talking about why Text to 9-1-1; how many PSAPs have Text to 9-1-1 capabilities both in United States and in Texas. Shinar stated several of our communities came to our February 2019 Board meeting in regard to some concerns with Text to 9-1-1. Shinar stated the cost to install Text to 9-1-1 is about \$500,000.00 with annual fee of \$200,000.00 and both will be funded by the District.

C. MCC 7500 – Travis Trevino

Don Crowson requested a small presentation of where MCC 7500 comes from. Travis Trevino explained that money set aside to help smaller agencies move further to buy newer technology. Travis stated he did some searching and found some history in the binders that show in 2016 Mission Critical Partners conducted a study for Tarrant County 9-1-1 District to provide two MCC7500 consoles for multiple jurisdictions in the District. The following cities were selected and recommended as candidates for inclusion in this project: Azle, Benbrook, Blue Mound, Everman, City of Lake Worth, Saginaw and Sansom Park. The Implementation phase of this project will be conducted over a two-year period. Travis stated to date Lake Worth has been installed at \$323,000.00. Saginaw was the 2nd city which cost \$325,720.00. In 2017-2018 Benbrook, White Settlement and Azle were installed at \$922,187.00. In progress for FY2020, Crowley and River Oaks cost is \$825,333.00. Our biggest cost is RBU Northeast and RBU Northwest at \$1,303,101.00. In conclusion Tarrant County 9-1-1 District has funded approximately \$3,376,665.00 in MCC7500 purchases. The 2020 build out of RBU-NE and RBU-NW will provide PSAP's without backup sites the ability to vacate or overstaff their centers with access to telephony and radio talk groups. Aubry Insko asked how many agencies left on the list to be converted. Travis stated usually they come in toward the end of the year, but we have not heard from anyone asking at this time.

EXECUTIVE DIRECTOR REPORT

A. Staff Recognition, upcoming meeting and events, reports on attendance at meetings and events.

There was no report from the Executive Director.

No action taken.

BRIEFINGS – Bill Paxton

A. Legislative update.

Bill Paxton gave the legislative updates.

No action taken.

EXECUTIVE SESSION

Pursuant to Chapter 551, Texas Government Code, the Board of Managers reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting for the following matters:

Section 551.071

Consultation with the District's attorneys pertaining to any matter in which the duties of the attorneys under the Texas Disciplinary Rules of Professional Conduct may conflict with the Open Meetings Act, including seeking legal advice on any item posted on the Agenda.

P3 and Cavallo versus TXU Electricity contract

Section 551.074

Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal or to hear a complaint or charge against a public officer or employees.

Section 418.183(f): Texas Disaster Act

To deliberate information for the purpose of preventing, detecting, responding to, or investigating an act of terrorism or related criminal activity as it relates to (1) staffing, tactical plans, or telephonic contact information; (2) to the vulnerability of persons or property, including critical infrastructure; (3) to information used to assist in the construction, assembly or location of an explosive weapon or a chemical, biological, radiological, or nuclear weapon of mass destruction, or unpublished information pertaining to potential vaccines or a device that detects biological agents or toxins; (4) to the details of the encryption codes or security keys for a public communication system; (5) to a terrorism-related report to an agency of the United States; (6) documents that identify technical details of particular vulnerabilities of critical infrastructure to an act of terrorism; or (7) any information pertaining to a security system used to protect public or private property from an act of terrorism.

OPEN SESSION ACTION FOLLOWING EXECUTIVE SESSION

- A. Take any action necessary pursuant to executive session.
The meeting was reconvened into Regular Session.
No action taken.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Motion to adjourn the meeting at 2:05 PM was made by Rick Brunson and seconded by Jim Davis. Motion passed unanimously.

***** NEXT MEETING: Monday, February 24, 2020, at 12:00 PM in the Conference Room of Tarrant County 9-1-1 District, 2600 Airport Freeway, Fort Worth, TX 76111. *****

Don Crowson, Chair
Tarrant County 9-1-1

ATTEST: Robert Brooks
Tarrant County 9-1-1
