



## MINUTES

June 21, 2021

According to Section 551.021 of the Government Code, minutes of a meeting must state the subject of each deliberation and indicate each vote, order, decision, or other action taken. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the District's website [www.tc911.org](http://www.tc911.org).

A meeting of the Tarrant County 9-1-1 District Board of Managers was held at 12:00 PM, Monday, June 21, 2021, at Tarrant County 9-1-1, 2600 Airport Freeway, Fort Worth, Texas. Don Crowson presided.

### **Board Members Present:**

Don Crowson, City of Arlington - Chair  
Rick Brunson, Tarrant County - Vice Chair  
Jim Davis, City of Fort Worth  
Aubry Insko, City of Grand Prairie  
Brian Johnson, Mayor of Kennedale  
Robert Brooks, AT&T

### **Board Members Absent:**

Jeff Spivey, City of Irving  
Julie Swearingin, City of Fort Worth

### **Others Present:**

Wayne Olson, TOASE  
Russell Ragsdale, City of Saginaw

### **Staff Members Present:**

Aniel Austin, Finance Manager  
Renee Boeglin, Executive Assistant  
Monte Cockrum, Technology & Network Support Manager  
Abigail Dudek, Public Education & Information Coordinator  
Kevin Kleck, Director of Technical Services  
Shantelle Oliver, Director of Support Services  
Phillip Rohrbough, GIS Manager  
Travis Trevino, Interoperability Coordinator  
Dan Truitt, Systems Integration & Performance Analyst  
Erin Zuzik, Operation Support Specialist

### **CALL TO ORDER**

Chief Crowson called the meeting to order at 12:00 PM.

### **AGENDA ANNOUNCEMENTS**

No agenda announcements.

### **BOARD OF MANAGERS UPDATES**

Shantelle Oliver stated all board members need to sign the Frost Bank Signature Card.

### **CONSENT AGENDA**

**Motion to approve the Consent Agenda items was made by Rick Brunson and seconded by Aubry Insko. Motion passed unanimously.**

### **ASSISTANCE PROGRAM**

PSAP Assistance

P21-156 – Fort Worth PD Training Laptops & Software - \$26,382.96

**Motion to approve the PSAP Assistance Program application for the Fort Worth Police Department to purchase training laptops and software was made by Aubry Insko and seconded by Rick Brunson. Chief Davis abstained from voting. Motion passed 4-0-1.**

Radio Interoperability

R21-031 – Irving Annual Maintenance Contract - \$186,268.00

**Motion to approve the Radio Interoperability Assistance Program application for Irving's annual Motorola maintenance agreement was made by Aubry Insko and seconded by Rick Brunson. Motion passed unanimously.**

R21-032 – Bedford Radio Tower Billing - \$37,513.00

**Motion to approve the Radio Interoperability Assistance Program application for Bedford’s annual radio tower maintenance was made by Rick Brunson and seconded by Aubry Insko. Motion passed unanimously.**

R21-033 – Saginaw Radio Fees Reimbursement - \$17,742.00

**Motion to approve the Radio Interoperability Assistance Program application to reimburse Saginaw for the radio fees was made by Chief Davis and seconded by Rick Brunson. Motion passed unanimously.**

### **PURCHASE OVER \$25,000**

RN21-024 – Billboards - \$80,000.00

Abigail Dudek presented recent billboard ads posted throughout Tarrant County for the District. She requested approval for one more campaign to advertise hiring dispatchers for \$20,000.00, making the total cost of the billboard campaign \$80,000.00.

**Motion to approve the billboard ad for hiring dispatchers was made by Rick Brunson and seconded by Aubry Insko. Motion passed unanimously.**

RN21-025 – 2021-2022 Safety Smart Rally - \$30,000.00

**Motion to approve the 2021-2022 Safety Smart Rally was made by Rick Brunson and seconded by Aubry Insko. Motion passed unanimously.**

### **PUBLIC EDUCATION UPDATE**

Abigail Dudek gave an overview of recent initiatives and upcoming events for the District.

### **PUBLIC POWER POOL (P3)**

Aniel Austin reported that there is no update. P3 has not received 100% of their member’s data. P3 advised members need to continue the dispute by paying the current charges only.

### **VEHICLE POLICY**

RN21-005 - TC911 District Owned Vehicle Policy

Travis Trevino reviewed the Vehicle Policy. Chief Crowson recommended adding verbiage for employees to use a District vehicle before using a personal vehicle.

**Motion to approve the TC911 District Owned Vehicle Policy was made by Chief Davis and seconded by Rick Brunson.**

### **TUITION REIMBURSEMENT POLICY**

RN21-26 – Tuition Reimbursement Policy for 2021-2022 Academic Year

Shantelle Oliver reported there are no changes to the Tuition Reimbursement Policy from last year. The board members requested next year’s policy include language stating that an employee is committed to working at the District a certain amount of time per semester hour paid for or the employee must reimburse the District. Also, consider changing the application requirements to apply by semester instead of yearly.

**Motion to approve the Tuition Reimbursement Policy for 2021-2022 Academic Year was made by Mayor Johnson and seconded by Aubry Insko. Motion passed unanimously.**

### **INTERIM EXECUTIVE DIRECTOR REPORT**

Shantelle Oliver introduced a new employee, Dan Truitt.

The next board meeting is on July 19.

### **BRIEFINGS**

Shantelle Oliver reported HB 2911, the bill that would increase wireless fee rates, passed the House on May 7 and was referred to the Senate Business & Commerce Committee. There was no appetite in the Senate and Governor’s office for a fee increase in this session. The final passed version of this bill creates the Next Generation 9-1-1 Service Fund, using anticipated federal funds from the state portion of the Coronavirus State and Local Fiscal Recovery Fund to pay for the state’s immediate need to upgrade 9-1-1 infrastructure and systems. Funds will be distributed to the commission on state emergency communications and other 9-1-1 entities to support the deployment and reliable operation of NG9-1-1 service, including equipment, operations, and administration costs. Governor Abbott signed

the bill on June 16. HB 788, the bill making emergency service dispatchers eligible to participate in public safety employee treatment court, was signed by the Governor on May 24. HB 786, requiring all telecommunicators in the state to be trained during their basic licensing or continuing education in CPR, was signed by the Governor on May 15. SB 713, Texas Sunset Commission Scheduling Bill, CSEC was originally scheduled to be under sunset review in the upcoming cycle but was moved to 2027.

#### **FY 2022 BUDGET OVERVIEW**

Shantelle Oliver reviewed changes in categories 5110 - Salaries and 5430 - IT Admin Services.

**Motion to postpone approving the FY 2022 budget until July was made by Rick Brunson and seconded by Mayor Johnson. Motion passed unanimously.**

#### **EXECUTIVE SESSION**

Chief Crowson adjourned the meeting into Executive Session at 12:54 PM pursuant to Sections 551.071, 551.074, and 418.183(f) of the Texas Government Code.

#### **RECONVENE INTO EXECUTIVE SESSION**

Chief Crowson reconvened the Regular Meeting in open session at 1:28 PM.

Chief Davis reported Aubry Insko left the executive session after the discussion regarding the Human Resources Director.

**Motion to enter into a contract with Strategic Government Resources (SGR) for the search for a Human Resources Director and Executive Director for the Tarrant County 9-1-1 District was made by Chief Davis seconded by Mayor Johnson. Motion passed unanimously.**

#### **PUBLIC COMMENTS**

No public comments.

#### **ADJOURN**

The meeting adjourned at 1:29 PM.

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Don Crowson  
Chair

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Robert Brooks  
Secretary